

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

On June 24, 2024, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at the Fire Station, 3023 Godfrey Road, Godfrey, Illinois at 5:00 p.m. pursuant to the regular meeting schedule of the Board.

In attendance were Trustees Horn, Fischer, and Leonard. Fire Commissioners Cox and Clemons were present. The Fire Chief, members of the Fire Department, and legal counsel for the Fire Protection District were also present.

The President called for announcements and presentations. There were none.

The Chair next called for presentation and approval of the minutes of the meeting of the Board held on May 28, 2024 and upon motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, the minutes were approved as presented.

The meeting next turned to New Station Matters. There was a report from the Chief and the Department members that there have been issues with the storm shelter door; fans; backflow preventer; and lawn irrigation at the new station, however, Mr. Wojtkowski and the Construction Manager are addressing these matters.

The meeting next turned to the Treasurer's Report. Mr. Leonard advised that as of May 31, 2024 the District's total funds on hand stood at \$1,747,537.71 comprised of the General-Emergency & Rescue-FICA-Medicare Fund which had a balance on hand at May 1, 2024 of \$1,843,823.48; receipts during the month of \$31,656.79; and disbursements during the month of \$581,015.65, leaving a balance of \$1,294,464.62 at May 31, 2024. The Audit Fund balance at May 31, 2024 was \$80,195.71 and the Insurance Fund balance at that same date was \$372,877.38. It was noted that Mr. Leonard's report also included the Cash on Hand Distribution Report and the Fund Designation Report for the General Fund. For record purposes it was noted that the Treasurer's Report provided in the Board packet contained the Financial Statement for the General-Emergency & Rescue-FICA/Medicare Fund based on budget, monthly, and year to date receipts and disbursements at May 31, 2024; the May 2024 Expenditure Report by Budget Line Item; the Audit Fund Financial Statement as of May 31, 2024; the Insurance Fund Financial Statement as of May 31, 2024; the Pension Fund Financial Statement as of May 31, 2024; the Bond Project/Debt Service Fund Financial Statement as of May 31, 2024; the Receipts & Disbursements YTD Comparison Report for May 2024; and the

Detail-Receipts & Disbursements Report for May 2024. Additionally, the Board packet contained the Warrant Report for June 24, 2024. Thereafter, upon motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, the Treasurer's Report was accepted as presented.

The Board next turned to payment of bills and upon motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, the payment of the District's bills was approved with payment to be made in the regular course of the District's business in accordance with the bill payment procedure of the District.

The meeting next turned to a discussion of the 2024-2025 Fiscal Year Budget and Appropriation Ordinance. It was noted that this had been adopted at the previous month's meeting and that it would be the subject of a hearing and final budget adoption at the July Board meeting. It was noted for information that it would be necessary to add the new aerial apparatus purchase to the Budget; that shelving for the new truck would need to be an additional line item or expenditure in the Budget; and that the Debt Service payment on the District's building loan would need to be revised. The attorney requested that other budgetary changes be relayed to his office prior to the July Board meeting so that the Final Budget can be prepared for that meeting.

The Board next discussed the investment of District funds and the consideration of placing excess funds held by the District in certificates of deposit with local or other financial institutions. There was discussion regarding this and the President indicated that he would follow up with this item and with the decision to be made at the next meeting.

The meeting next turned to the President's Report. There was no President's Report.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written form as well as oral commentary regarding the content of the report.

The Chief advised that there 215 calls since his last report. There were no fires in the District, however, the District did respond to a building fire on a mutual aid call.

The Chief reported that all 3 shifts had attended a Solar Power Training Program to inform them regarding a response to a solar installation and precautions needed to be taken in connection with such calls.

Under Personnel, the Chief advised that the paid on call members have been making an increased effort to fill duty shifts. He noted that their performance will be reviewed at the end of June with an evaluation to be made at that time.

Under Grants/Revenue/Donations, the Chief advised that the Federal Grant Application has been submitted and is pending.

Under Stations/Apparatus/Equipment, the Chief reported regarding a contact he had made for the possible installation of window shades in the entry foyer and windows on the west side of the station. He noted that tinting windows in those areas cannot be accomplished because it would void the window warranty. He reported that the Architect, FGM, and the Construction Manager, SM Wilson, are looking at potential solutions for the garage bay doors which were to have had low UV Glass, but do not. He indicated that tinting may still be an option for those locations. The specifications for the station actually called for Low-E Glass, but this was not installed. The Chief reported that the dumpster which had been located at Station 2 has been canceled. The Chief indicated that he is waiting for word to cancel the utilities and he was advised that this could be done at this time since the title to the property has passed to the Village. The Chief reported that old Unit 1450 which has been listed on GovDeals has had a bid of \$500.00 thus far.

Under Training, the Chief advised that 2024 training is underway, and he again noted that all three shifts had attended a Solar Power Safety and Awareness class sponsored by the IBEW in Alton.

The Chief informed the Board that he would be on vacation at the end of June and beginning of July.

The Chief discussed with the Board coverage for fireworks displays over the 4th of July. He noted there were 3 locations in Godfrey which will be having displays on different days and he requested that overtime be authorized of 4 hours for each event for a total of 24 hours of overtime in order that the on duty staff will remain available for calls. After discussion, a motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to authorize the fireworks events overtime.

The meeting next turned to the Board of Fire Commissioners' Report. Mr. Cox reported in the absence of Mr. Sowders that there was no report.

The meeting next turned to the Attorney's Report. The attorney advised that the proposed Federal OSHA revisions to the Fire Service Regulations continue to absorb a substantial amount of time in addressing the impacts of the proposed regulations on the Fire Service in Illinois.

The meeting next turned to public comments. There were no public comments.

The meeting next turned to Other Business.

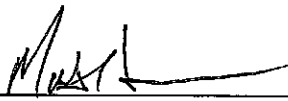
Mr. Fischer reported that the insurance on old Station No. 2 had been cancelled by the District upon conveyance of title to the Village of Godfrey. He advised that the Village has indicated that it had placed insurance on the building.

The Board next took up the acquisition of new fire apparatus and the attorney indicated that the vendor, Banner, had agreed to changes in the proposed contract for the purchase of the aerial apparatus which had been approved at the last meeting of the Board and that a revised contract was available for execution by the District. The President then undertook to sign the contract and the attorney indicated it would be delivered to Banner's representative following the meeting.

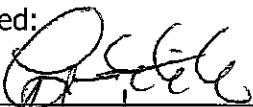
The meeting next considered the rescheduling of the August meeting. Mr. Leonard indicated he would be out of the area on the regular meeting date and he requested that the meeting be rescheduled. A motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to reschedule the regular Board meeting for August to August 19, 2024 at 6:00 p.m. at the Fire Station. The attorney was requested to publish a notice of the change of meeting.


The meeting next turned to Personnel Matters. The Chief advised there were no personnel matters to be taken up.


Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.



Secretary

Approved:






Being All of The Trustees of the
Godfrey Fire Protection District