

GODFREY FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

On May 28, 2024, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held at the Fire Station, 3023 Godfrey Road, Godfrey, Illinois at 5:00 p.m. pursuant to the regular meeting schedule of the Board.

Attending the meeting were District Trustees Fischer, Leonard, and Horn. Also presented were Fire Commissioners Sowders, Clemons, and Cox; members of the Fire Department; Mr. Joe Cruze of Banner Fire Apparatus; and legal counsel for the Fire Protection District.

The Chair first called on the Chief for announcements and presentations. There were none.

The Chair next called for review and approval of the minutes of the meeting held on April 22, 2024 and upon motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, the minutes were approved as presented.

The meeting next turned to New Station Matters. The Chair called upon the Chief who discussed with the Board the tinting of windows in the new station. The Chief noted that he had addressed this with the Board at the April Board meeting with particular reference to the bay doors and the effect of sunlight on fire apparatus due to UV exposure. He indicated that the original design did not specify tinted windows to address UV exposure. The Chief obtained a quotation for tinting of the windows on the bay doors as well as other windows throughout the station which would have a significant UV exposure. After obtaining an approximate quotation, the Chief conferred with Mr. Wojtkowski regarding the proposal. Mr. Wojtkowski concurred with the scope of work. There followed discussion among the Board members and those in attendance at the meeting regarding the installation of tinting throughout the station. It was noted that Mr. Wojtkowski had provided the name of another vendor who might also be available to provide the same service. The attorney noted that the Prevailing Wage Act requirements would apply as would bidding requirements under Section 11k if applicable. After further discussion, it was the consensus that an additional quote should be obtained for the work and materials. This should be submitted to Mr. Wojtkowski for a further review and approval. Thereafter, Mr. Horn moved and Mr. Leonard seconded that the District proceed to install window tinting in the Fire Station to reduce UV exposure and heat with the Chief to

obtain an additional quotation for such work and for such work to be approved by Mr. Wojtkowski with the Chief authorized to proceed with the installation of the tinting based upon the consideration of the second quote and the approval of Mr. Wojtkowski.

The meeting next turned to the Treasurer's Report. The Treasurer presented his report in written form as contained in the Board packet which reflected in the General-Emergency & Rescue-FICA-Medicare Fund a balance at April 1, 2024 of \$2,029,064.04, receipts during the month of \$25,839.21, and disbursements of \$211,079.77 leaving a balance in that fund at April 30, 2024 of \$1,843,823.48. The Treasurer reported that the Audit Fund had a balance of \$80,195.71 at April 1 and April 30, 2024. He reported that the Insurance Fund had a balance of \$385,833.11 at April 1, 2024, receipts during the month of \$123.00, and disbursements during the month of \$7,405.73, leaving a balance at April 30, 2024 in the Insurance Fund of \$378,550.38. The Treasurer also reported that the Bond Proceeds Fund at April 30, 2024 held a balance at Liberty Bank of \$102.75, the Bond Debt Service Fund had a balance of \$205,033.69, and the Bond Project Payment account had a balance of \$100.00. As a matter of record, it was noted that the Treasurer's Report contained in the Board packet also contained the Budget/Monthly/Year to Date Financial Statement for the General-Emergency & Rescue-FICA/Medicare Fund; the April 2024 Expenditure Report by budget line item reflecting monthly, year to date, and budget line item balance; the Audit Fund Financial Statement as of April 30, 2024; the Insurance Fund Financial Statement as of April 30, 2024; the Pension Fund Financial Statement as of April 30, 2024; the Agency Fund account as of April 30, 2024; the Tax Receipts Summary and Disbursement Report through March 19, 2024; the Receipts & Disbursements YTD Comparison Report for April 2024; and the Detail-Receipts & Disbursements Report for April 2024. Thereafter, a motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to accept the Treasurer's Report as presented.

The meeting next turned to payment of bills and a motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to pay the District's bills as same come due in the regular course of business in accordance with the bill payment procedure of the District.

The meeting next turned to a discussion of the 2024-2025 Tentative Budget and Appropriation Ordinance. A proposed ordinance was presented to the Board which reflected previously submitted figures from the Treasurer. It was noted that the Tentative Budget is a preliminary step in the budget process and would be followed by adoption of the Final Budget

and Appropriation Ordinance at the July meeting of the Board following a public hearing. After discussion, upon motion of Mr. Horn, seconded by Mr. Leonard, and unanimously approved, the Tentative Budget and Appropriation Ordinance for the Fiscal Year 2024-2025 was approved unanimously. The Fire Chief was requested to post a copy of the Tentative Budget for public inspection.

The President next raised the question of paying off the balance of the construction loan which was incurred to finish the new fire station. He noted that at this time there is a payoff balance of \$400,937.51. It was suggested that the District has sufficient funds available for a payoff and that this is budgeted for the new fiscal year. A motion was made by Mr. Fischer to that effect, the motion was seconded by Mr. Horn, and unanimously approved.

The meeting next turned to the President's Report. There was no report.

The meeting next turned to the Fire Chief's Report. The Chief presented his report in written fashion in the normal manner and commented orally on it.

Under Calls, he noted there were 183 calls in April 2024 of which 144 were in the Rescue/EMS category.

Under Personnel, the Chief reported that Firefighter Hubbs had passed his "Street Test"; that Assistant Chief Hamberg completed his Associates' Degree in Fire Science; and that Captain Dennison had completed his Fire Officer Certification. Congratulations were extended to all of those Department members on their accomplishments.

Turning to Grants/Revenues/Donations, the Chief advised that the AFG Grant application submitted in March remains pending.

Under Stations/Apparatus/Equipment, the Chief advised that some issues had arisen with the new station, however, Mr. Wojtkowski is addressing those with the Construction Manager. He advised that Unit 1450 which has been replaced was listed with the MABAS Chief's Website with no response. The Chief indicated that he can place the unit on GOVDEALS in an effort to dispose of the unit. The Chief reported that Station No. 2 will be prepared for turn over to the Village of Godfrey in the following week. The Chief advised that he had obtained a quote for 5 sets of turnout gear and that he will be requesting replacement of that gear as a budgeted expense.

The Chief advised that business inspections were in progress.

Under Training, the Chief advised that he is requesting authority to send three members of the Department to a training program in St. Charles. The cost would be \$1,500.00 and would take place in September.

Under Special Notes, the Chief advised that Firehouse Subs which had donated Res-Q-Jacks to the District, has requested permission to do a 2 to 3 minute video regarding the use of the equipment in connection with a rescue on Interstate 255 in 2023.

Thereafter, a motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to authorize the Chief to proceed with the disposition of old Unit 1450 using GOVDEALS.

A motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to authorize the purchase of 5 sets of bunker gear as requested by the Chief.

A motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to authorize the Chief to send 3 members of the Fire Department to the training class in St. Charles in September as requested during his report.

The meeting next turned to the report of the Board of Fire Commissioners. Mr. Sowders advised that the Commissioners had not met and there was no report.

The meeting next turned to the Attorney's Report. The attorney reported briefly regarding the status of the proposed Federal OSHA regulatory changes and recurring EMS issues throughout the state.

The meeting next turned to Other Business.

The Board first discussed with the Chief the status of the turnover of Station No. 2 to the Village of Godfrey. The Chief indicated that the moveout would be accomplished in the following week. Accordingly, motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to complete the transfer of title and possession to former Station No. 2 at 1730 West Delmar, Godfrey, Illinois pursuant to the Intergovernmental Agreement between the District and the Village of Godfrey with the officers of the Board being authorized to execute a deed of conveyance and such other instruments as may be necessary or convenient to finalize the transfer to the Village.

The meeting next took up the Decennial Efficiencies Committee Report. It was noted that a draft report had been submitted to the Board at the April meeting. Thereafter, a motion was made by Mr. Horn, seconded by Mr. Leonard, and unanimously approved to approve the Decennial Efficiencies Committee Report as submitted. The President advised that he would

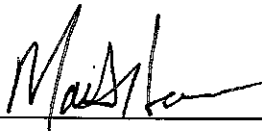
secure the signatures of all of the Committee members for purposes of submitting the report to Jersey County and Madison County in accordance with applicable law.

The meeting next turned to discussion and action regarding the acquisition of a new fire apparatus. The President commenced the discussion of this topic by noting that Mr. Horn and the Fire Department Truck Committee had been in consultation with Banner Fire Apparatus regarding the acquisition of a stock aerial vehicle in November 2024 or February 2025. This would be a vehicle which is currently scheduled for production, rather than a custom built apparatus. It was noted that the District could purchase either of these units at the same base price, but that, thereafter, purchasing the same unit would result in a higher cost by approximately \$250,000.00. Additionally, any future units would likely require new emissions equipment which will also add to the cost of the apparatus and, according to Mr. Hamberg, will likely have ongoing maintenance issues associated with the implementation of the new emissions equipment. There was discussion regarding the staffing of a vehicle the type being proposed for purchase with the current personnel of the District. There was discussion regarding adding an additional firefighter. It was noted that this step had been planned prior to the consideration of the aerial purchase. The Chief indicated that he believes the District should have its own aerial apparatus and not be required to rely on other fire departments in the area for an aerial⁸ when needed. There was discussion among the Board about the benefit of such an apparatus and the District's prior experience in having such a vehicle. Chief Emeritus Sowders voiced his view that an aerial apparatus is of limited utility in Godfrey given the structures to which responses are made. Chief Cranmer responded that this unit would be utilized on all structural fire calls and would enable the Department to perform fire suppression above residential structures as well as taller structures. In response to a question, the Chief indicated that the unit would be dispatched on all structural fires. The Board next heard from Mr. Cruze from Banner Fire regarding the timing of delivery of either the November or February apparatus. He described the apparatus itself and noted that there is a seven year maintenance package included with the unit. Terms of payment were discussed with Mr. Cruze indicating that a 90% payment would be required at the time the apparatus is delivered to the Banner facility and a 10% balance at the time of delivery. In response to a question from legal counsel, Mr. Cruze indicated that the purchase would be made through the Sourcewell Joint Purchasing Program in order to comply with Section 11k requirements. There was discussion regarding the disposition of Unit 1412 which has a remaining loan balance expected to be

approximately \$62,500.00 at the time the new apparatus would arrive in 2025. Mr. Hamberg opined that unit could be sold for approximately \$100,000.00. There was discussion by the President regarding the sequestration of funds and investment of funds in certificate of deposit to pay the cost of the new aerial. There followed further discussion of the hiring of an additional firefighter and the Board heard from Mr. Wills on that point. The Board reiterated its commitment to the addition of one firefighter to the staff with the timing to be key to the receipt of tax receipts and the procurement of the new unit. Thereafter, a motion was made by Mr. Horn to move forward with the purchase of the proposed E-One HP78 Aerial Ladder Typhoon Chassis as proposed by Banner Fire Apparatus based upon a delivery in the Spring of 2025. The motion was seconded by Mr. Leonard, and unanimously approved. Mr. Cruze indicated that he would submit a formal proposal and contract to the District and the District's attorney for final review and execution.


The meeting next turned to Personnel Matters. There were no personnel matters.

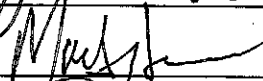
There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

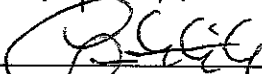


Secretary

Approved:







Being All of The Trustees of the
Godfrey Fire Protection District