

GODFREY FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING

On July 22, 2019, the regular meeting of the Board of Trustees of the Godfrey Fire Protection District was held in the Community Room of Liberty Bank, 3112 Godfrey Road, Godfrey, Illinois at 7:00 p.m. pursuant to the regular meeting schedule of the Board.

In attendance were Trustees Ford, Rynders, and Fischer. Also present for the meeting were Fire Commissioners Sherman, Clemons, and Cox; Fire Chief Kambarian; members of the Fire Department; members of the public; and legal counsel for the District.

Mr. Ford opened the meeting and following the Pledge of Allegiance and taking of roll, the meeting turned to announcements and presentations. There were no presentations or announcements.

The meeting next turned to presentation and approval of the minutes of the meeting of the Board held on June 24, 2019, and upon motion duly made, seconded, and unanimously approved, the minutes were approved as presented.

The meeting next turned to the Treasurer's Report. The Treasurer presented the Financial Statement for the General-Emergency & Rescue-FICA/Medicare-Audit-Insurance Fund as of June 30, 2019 which reflected in the General Fund cash on hand of \$46,570.65 at June 1, 2019, receipts during the month of \$140,376.09, and disbursements of \$128,990.01 leaving a balance at June 30, 2019 of \$57,956.73. The Treasurer reported further that the Audit Fund had a cash balance at June 1, 2019 of \$88,763.42, receipts during the month of \$1,330.09, and that there were no disbursements from that fund during the month leaving a balance at June 30, 2019 of \$90,093.51. He reported that the Insurance Fund had a balance at June 1, 2019 of \$447,010.33, receipts during the month of \$19,340.20, and that there were disbursements of \$8,479.00 from the fund during the month leaving a balance at June 30, 2019 of \$457,871.53. The Treasurer also presented the Cash On Hand Distribution Report reflecting various depositories holding the funds of the District and the Fund Designation Report which reflected that the undesignated portion of the General Fund was in a negative balance position of \$(282,819.45). It was noted that the Treasurer's Report included with the Board packet also included the Month and Year to Date Report for the Financial Statement as of June 30, 2019; the June 2019 Expenditure Report by budget line item reflecting monthly expenditures for June 2019, fiscal year to date expenditures through June 2019, and remaining budget line balance;

the Audit Fund Financial Statement at June 30, 2019; the Insurance Fund Financial Statement as of June 30, 2019; the Agency Fund Financial Statement as of June 30, 2019; the Pension Fund Financial Statement as of June 30, 2019; the Receipts & Disbursements YTD Comparison Report for June 2019; and the Detail-Receipts & Disbursements Report for June 2019. Upon motion duly made, seconded, and unanimously approved, the Treasurer's Report was accepted as presented.

The meeting next turned to payment of bills. A motion was made to pay bills in accordance with the usual payment procedure of the District as same come due in the ordinary course of business. The motion was seconded and unanimously approved.

The Chair next turned to the Board of Fire Commissioners' Report. Mr. Sherman advised that there is now a timeline for eligibility testing. Mr. Clemons recommended that the Board approve active marketing of the test by advertising in more newspapers. Mr. Fischer agreed and further suggested that the test be promoted on Facebook so more people can share the post and mentioned the possibility of "boosting" the post through Facebook to reach a more targeted audience. Mr. Ford agreed that the District should create a marketing strategy to promote the test and the District's seeking candidates. Mr. Rynders suggested that advertising in St. Louis may be a good idea since the city is experiencing a drop in paramedics due to the increased number of tragic calls that the Godfrey area does not regularly experience. Additional changes and recommendations proposed were (a) administering a less difficult test, (b) posting the test advertisement online, (c) sending the attorney the required notice to publish in the newspaper, (d) that EMT requirements remain the same, and (e) that the CPAT be taken later in the process, as well.

The meeting next turned to the President's Report. Mr. Ford reported that all three Trustees attended the Illinois Association of Fire Protection Districts conference in Peoria, Illinois at the end of June, and mentioned that it was the first time in a long time that all three trustees were able to attend.

The meeting next turned to the Fire Chief's report. The Chief presented his written report in the usual manner.

The Chief reported regarding calls during the prior month. He noted that there were a total of 178 calls during the month, of which 138 were EMS related.

The Chief reported regarding personnel including the status of Firefighters Luke Warner and Chris Stratton, as well as Assistant Chief McBride. The Chief advised that POC Firefighters

Bergmann and Murray submitted their resignations due to personal reasons. The Chief reported that career Probationary Firefighter/EMT Naylor starts on July 24, and upon his start the District will have 15 rostered career firefighters and 12 working.

The Chief reported that he, Lt. Hamberg, and FF Wilson are finalizing the details for the pre-construction letter for the new pumper.

The Chief advised that the 2017 FEMA grant for extrication equipment will be coming soon.

The Chief reported that business inspections are ongoing.

The Chief advised that he will not be present at the August Board meeting, as he will be attending a training.

The Chief advised that trainings are ongoing. On Saturday, during training it was discovered that lifting bags were outside of their design life, and, as a result, the lifting bags were all pulled out of service until the Chief can investigate the possibility of manufacturer recommended inspections, and, at present, the District does not have any active lifting bags. Mr. Rynders suggested that the Chief obtain bids to replace all of the lifting bags.

The meeting next turned to the Attorney's report. Legal counsel reported that a draft LEPC Agreement has been provided to the Board and Chief for their review and consideration, however, there are some concerns about the Agreement's workability.

The meeting next turned to public comments.

A comment was made by Firefighter Wilson suggesting that the Board should allow the public to interject throughout the meeting, outside of the public comment period, on matters of Board discussion. Firefighter Farmer asked whether the Board would be entering into closed session during the meeting. There were no other comments from the public.

The meeting next turned to old business.

Mr. Ford indicated that the discussion and/or action on Unit 1452's replacement would be held over to the August meeting.

The meeting next turned to new business.

The Board took up the issue of the ALS Service and Waiver application. The Chief reported that due to Mr. Dankenbring's resignation, there is no ALS certified provider on Shift 3. The Illinois Department of Public Health requires a waiver request in order for the District to maintain its status as an ALS service provider. If the waiver is granted, the District can still perform ALS service. If the waiver is denied, the District will be downgraded to a BLS service

provider, all District ALS equipment will be out of service, and the District's two licensed ALS providers will not be allowed to practice as ALS providers. The Chief reported that he does not expect the waiver will be granted if the District's only plan is to send Probationary Firefighter Naylor to paramedic school to obtain a license by 2021, but he does believe it would be granted if the District plans to hire upon certification of the next eligibility list this coming fall with the requirement that a new hire already be a paramedic or become one shortly after hire. The Chief advised the waiver should be submitted before the end of this month.

Mr. Ford asked whether the Chief contacted anyone at IDPH about an infield upgrade. The Chief said the District's population is too high to allow the District to qualify for rural staffing. Mr. Ford replied that he spoke with someone at IDPH who suggested the District look into an infield upgrade. Captain Wills replied that he spoke with Greg Atteberry, of the IDPH, who said the District would not be eligible for an infield upgrade. Mr. Ford then said that if the District signs the agreement and waiver, the District will be required to have someone staffed 24 hours a day, 365 days a year. Captain Wills replied that the IDPH does not hold vacation and sick time against the provider. Mr. Ford replied that while the IDPH does not hold vacation and sick time against the provider, the IDPH does expect that the provider staff a replacement paramedic. At that time, a member of the public asked whether the District is going to have another ALS person hired. Mr. Ford replied that this would be something that the District will need to talk about, and that if the District does send a new candidate to paramedic school and the academy, it will increase the District's costs, and the District would not be able to afford another new hire. Mr. Ford also indicated that there are some issues that need to be worked out with the Union before any decisions are made, and that there might not be a decision tonight. Mr. Rynders stated that this item should be tabled until after the closed session.

The meeting next turned to the good of the order. There were no comments under this agenda item.

The meeting next turned to discussion of personnel and collective bargaining matters. A motion was made by Mr. Rynders, seconded by Mr. Fischer, and unanimously approved, to enter closed session pursuant to Section 2(c)(1) and (2) of the Open Meetings Act. The members of the Board of Fire Commissioners were requested to join the closed session along with the Fire Chief and legal counsel.

Following the conclusion of the closed session, the meeting returned to open session upon motion of Mr. Rynders, seconded by Mr. Fischer, and unanimously approved. Members of the public returned to the meeting room.

The Chair reported that personnel matters and union collective bargaining matters had been discussed during the closed session. No action was taken in closed session.

Thereafter, Mr. Ford recognized Mr. Rynders who made a motion remove the paramedic requirement for Probationary Firefighter Naylor, pending the District's receipt of a response from the Union regarding paramedic requirements. The motion was seconded by Mr. Fischer. The motion was unanimously approved.

Thereafter, there being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned.

Gerard Fischer, Secretary of the
Board of Trustees

APPROVED:

Being all of the Trustees of the
Godfrey Fire Protection District